

FIATA

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General Information

2020-01-23

To: Association Members
Cc: Members of the Presidency
Members of the Extended Board
Individual Members
Honorary Members of the Board
From: Stéphane Graber, Director General of FIATA
Subject: Registration Headquarters' Session 2020

Dear FIATA Members,

PROGRAMME 2020:

The 2020 Headquarters' Session, which will take place between 26 - 27 March 2020. Pre-Meetings will be held over the period 24 – 26 March 2020.

The programme is available at:

https://fiata.com/fileadmin/user_upload/documents/Diverses/Programme_FIATA_HQ_2020_-_Main_Programme_22-01-2020.pdf

Please note, a session "Know Your FIATA" is scheduled for 26 March 2020, 16:15-17:45.

REGISTRATION:

Registration will be through the FIATA Secretariat.

VENUE:

This year we will host the HQ event at the **Swissotel Zurich (Oerlikon)**. For your convenience, included is a description on how to get to the Swissotel Zurich (Oerlikon) from the Zurich Airport: <https://www.swissotel.com/hotels/zurich/explore-hotel/>

ACCOMODATION:

Swissotel Zurich

You can book your hotel room directly with the hotel:

<https://book.passkey.com/go/FIATA2020>

Please note that this hotel accommodation special rate is valid until 15 February 2020.

Hotel Sternen

An alternative hotel located close to the main venue is the Hotel Sternen Oerlikon.

Reservation: +41 43 300 65 65, <https://www.sternenoerlikon.ch/> by using the keyword 'FIATA2020'.

Please note only fifteen (15) rooms are available at this hotel at the special rate until 1 February 2020.

Yours sincerely

Stéphane Graber
Director General
FIATA



FIATA Headquarters' Session 2020

REGISTRATION FORM

26 – 27 March 2020 in Zurich, Switzerland

To register, please complete the details below and return to Mr. Stephen Morris morris@fiata.com **AND** Mrs. Barbara Wieser wieser@fiata.com, by Friday, 28 February 2020.

Family Name	
First Name	
Company or Association Member:	
Address Details:	
Postcode:	
Town:	
Country:	
Email:	
Date of Arrival:	
Date of Departure:	

For catering purpose, will you participate in the luncheon offered by FIATA on Friday 27 March 2020? YES NO

If yes, please specify if you are vegetarian. YES NO

Please specify any other special dietary requirements.



FIATA Headquarters' Session 2020

VISA LETTER INFORMATION

Please fill this section only if you require a visa letter.

Name detail as they appear in your passport:

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Passport number:

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Passport Issue Date:

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Passport Expiry Date:

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Date of Birth:

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Please specify how the FIATA Secretariat should send the visa letter, e.g. email or hard copy and any other requirements regarding your visa letter.

Email

Hard copy



Thursday, 26 March

Time	Name of Meeting	Location	Contact person
07:15 – 17:00	Registration	Foyer	Barbara Wieser
08:00 – 10:15	Region Africa and the Middle East	Zürich	Bassil Eid
08:30 – 10:15	Region Americas	Saas Fee/Zermatt	Verena Schaer
08:30 – 10:15	Region Asia Pacific	Arosa/Davos	Daniel Bloch
08:30 – 10:15	Region Europe	Basel	Joana Nunes
10:15 – 10.45	Coffee break	Foyer	
10:45 – 12:00	Advisory Body Legal Matters	Zürich/ Basel	Stephen Morris
12:00 – 13:00	Lunchtime	Free disposal	
13:00 – 14:15	Advisory Body Safety and Security	Zürich/Basel	Bassil Eid
14:15 – 15:45	Multimodal Transport Institute	Zürich/Basel	Joana Nunes
15:45 – 16:15	Coffee break	Foyer	
16:15 – 17:45	Know your FIATA	Zürich/Basel	Robert Voltmann / Stéphane Graber



Friday, 27 March

Time	Name of Meeting	Location	Contact person
08:15 – 17:00	Registration	Foyer	Barbara Wieser
08:30 – 10:00	Airfreight Institute	Zürich/Basel	Daniel Bloch
10:00 – 10:30	Coffee break	Foyer	
10:30 – 11:45	Customs Affairs Institute	Zürich/Basel	Daniel Bloch
11:45 – 12:45	Lunch hosted by FIATA	Lakeside	
12:45 – 14:15	transitioning FIATA Logistics Institute FLI (Advisory Body Vocational Training / FIATA Logistics Academy)	Zürich/Basel	Verena Schaer
14:15 – 14:45	Coffee break	Foyer	
14:45 – 16:00	Advisory Body International Affairs	Zürich/Basel	Bassil Eid
16:00 – 17:15	Advisory Body Information Technology	Zürich/Basel	Bassil Eid

Saturday, 28 March

Time	Name of Meeting	Location	Contact person
09:00 – 12:00	Meeting of the Extended Board	Bern	Stéphane Graber

PLEASE NOTE:

If you are not FIATA member you may not be admitted to the Headquarters' Session. If you wish to become a member, please log on to <http://fiata.com/membership/becoming-a-member.html>

FIATA HEADQUARTERS SESSION 2020 PROGRAMME: OTHER MEETINGS



Tuesday, 24 March 2020 Meetings in Swissôtel

Time	Name of Meeting	Location	Contact person
08:30 – 14:00	47 th Validation Session	Davos	Verena Schaer / Stephen Morris
14:00 – 18:00	Congress Committee / Programme Committee	Davos	Stanley Lim / Stephen Morris
	Coffee Breaks and Lunch	Grindelwald	

Tuesday, 24 March 2020 Meetings in FIATA Secretariat

Time	Name of Meeting	Location	Contact person
16:00 – 19:00	ABIT Pre-Meeting	Meeting Room FIATA Secretariat	Bassil Eid

Wednesday, 25 March 2020 Meetings in Swissôtel

Time	Name of Meeting	Location	Contact person
08:30 – 12:00	Working Group Road Meeting	Saas Fee / Zermatt	Bassil Eid
08:30 – 12:30	Pre-Meeting on FLI Structure	Davos	Verena Schaer / Stephen Morris
09:00 – 18:00	AFI Pre-Meeting	St. Moritz	Daniel Bloch
13:00 – 15:30	Congress Committee: Busan	Davos	Stanley Lim / Stephen Morris
15:00 – 17:00	ABLM Pre-Meeting (t.b.c.)	Saas Fee / Zermatt	Stephen Morris
	Coffee Breaks and Lunch (for AFI only)	Grindelwald	

Wednesday, 25 March 2020 Meetings in Hotel Dormero, Glattbrugg

Time	Name of Meeting	Location	Contact person
13:00 – 15:00	Working Group Sustainable Logistics	Meeting Room FIATA Secretariat	Bassil Eid
16:00 – 18:00	ABSS Pre-Meeting	Meeting Room Hotel Dormero	Bassil Eid



Wednesday, 25 March 2020 Meetings in FIATA Secretariat

Time	Name of Meeting	Location	Contact person
08:30 – 16:30	Meeting of the Presidency	Meeting Room FIATA Secretariat	Stéphane Graber
17:00 – 18:30	FIATA Foundation Meeting	Meeting Room FIATA Secretariat	Barbara M. Wieser
19:30 – 22:30	Presidency Dinner (for participants of the Presidency Meeting only)	Hotel Storchen Pick-up at 19:30 at Swissôtel	Stéphane Graber

Thursday, 26 March 2020 Meetings in FIATA Secretariat

Time	Name of Meeting	Location	Contact person
13:00 – 16:00	Congress Committee – Brussels and Panama Meeting	Meeting Room FIATA Secretariat	Stanley Lim / Stephen Morris

Friday, 27 March 2020 Extended Board

Time	Name of Meeting	Location	Contact person
19:30 – 22:00	Extended Board Dinner	Haus zum Rügen Pick-up at 19:00 Swissôtel	Stéphane Graber

***FIATA Extended Board dinner and meeting are for invitees of only.**